**Minutes**

**Dovre Township Meeting**

**7/6/21**

**Call to order:** Sherry Jean Larson called the meeting to order at 7:02 pm and led the Pledge of Allegiance.

**Present**: Sherry Jean Larson, Marie Ostby, Keith Quale, Kim Larson, Glenn Arfstrom, Pat Jacobs, Teren Novotny

**Guests:** Howard Werner, Barry Pederson, Bruce Bjornberg, Daryle Haugen, Larry Hoover, Michelle Marotzke, Mark Boeschen, Chris Strand, Connie Schmoll, Joel Johnson

**Approval of Minutes:** Minutes for the June meeting were presented. Supervisor K. Larson moved to approve, Supervisor Quale seconded and motion carried.

**Treasurers Report:** Treasurer, Teren Novotny presented the financial report for May, 2021. Supervisor moved to approve the report, Supervisor seconded and motion carried.

Approval of Orders: Supervisor Ostby moved to approve payment of the orders, Supervisor Quale seconded and motion carried.

7/6/2021 6187 KPC 249.89 elec

7/6/2021 6188 IRS 293.58 witholding

7/6/2021 6189 PERA 150.00 witholding

7/6/2021 6190 Bennett Office 136.13 technology

7/6/2021 6191 Collaborative Planning 810.00 consultant

7/6/2021 6192 Kdy Co. Historical Society500.00 donation

7/6/2021 6193 Kdy Co. Fair 500.00 donation

7/6/2021 6194 NLS Community Ed 500.00 donation

7/6/2021 6195 Couri and Ruppe 120.00 legal

7/6/2021 6196 Locators and Supplies 229.86 cones

7/6/2021 6197 Bladeworks 3,990.00 roads

7/6/2021 6198 MATIT 14.00 Insurance

7/6/2021 6199 Willmar Fire 17,857.93 fire protection

7/6/2021 6200 Howard Werner 181.01 net p/r

7/6/2021 6201 Pat Jacobs 319.59 net p/r

7/6/2021 6202 Teren Novotny 184.70 net p/r

7/6/2021 6203 Glenn Arfstrom 98.55 net p/r

7/6/2021 6204 Keith Quale 197.10 net p/r

7/6/2021 6205 Marie Sand Ostby 290.01 net p/r

7/6/2021 6206 Kim Larson 197.10 net p/r

7/6/2021 6207 Sherry Jean Larson 299.36 net p/r

**Fire Report:** Supervisors S. Larson and Quale will attend a meeting on 7/12 with the Pennock Fire Dept.

**Old Business:**

* LRIP grant received/ update: We received the grant award saying that we received 600,000 grant. Steps:

1. The county will apply for a number to be assigned to the project.

2. Develop preliminary plans to be presented to the public at a meeting in Oct. The county is not able to develop plans or do the engineering for us. Mel Odens suggested that we use Hawkinson for this. Supervisor Ostby moved that we contract with Hawkinson Anderson Engineering to do a preliminary plan for 40th Ave. and the Three Fingers road (19th St. NE) LRIP grant in preparation for a meeting in October. Costs are not to exceed 25,000. If costs exceed 25,000 Supervisor Ostby will request another bid. Supervisor K. Larson seconded and motion carried.

3. Conduct informational meeting.

Supervisor K. Larson moved that Supervisor Ostby be compensated for her work writing the grant application in the amount of $1,000. Supervisor Quale seconded the motion. Motion carried. Supervisor Ostby abstained.

* Signs/ posting for 40th Ave.

Chair S. Larson is looking into signage and the process to reduce the speed limit on the road. The LRIP grant was received. Supervisors Ostby and S. Larson met with Mel Odens regarding the grant. Meetings will be held beginning in October regarding the grant process and plans as this moves forward.

* Guest comments

\*Barry Pederson asked about speed on 15th St. and stated that he has had people going 80 mph on the road. Michelle Morotzke stated that residents can get a plate number and submit it to the state patrol and a letter will be sent to follow up.

\*Residents stated that they would be open to road bumps to slow traffic down. Supervisor K. Larson stated that he has been told that we cannot put speed bumps on the road.

\*Larry Hoover stated that he has not seen any enforcement in the area in the past five years. He believes that we could have cameras installed and send letters to speeders. The township cannot issue citations. Larry Hoover stated that residents need to have access to the grant application. Supervisor Ostby will post that on the website now. Larry Hoover offered to assist with the website as he will soon retire.

\*Supervisor K. Larson stated that we will try to do better with getting information to residents

\*Bruce Bjornberg asked about a cul-de-sac, Michelle Marotzke offered to submit a letter of support. Supervisor S. Larson encourages residents to voice their feelings to law enforcement.

\*Supervisor K. Larson stated that electronic signs are available that flash slow down and show the speed of oncoming cars. Cost is roughly $4900.

* Broadband update: Supervisors Ostby and S. Larson have attended a couple meetings regarding broadband. We need to talk about the mechanism to pay for this, decide how much of ARPA funds will go toward broadband, and approve the contract.

Connie Schmoll spoke as a representative of the EDC. Their priority is to serve residents who are unserved or underserved in Dovre, Mamre, Arctander and St. Johns townships. An informational meeting will be held on July 20th at the Dovre Town Hall at 5:00 PM.

Joel Johnson, Mamre township supervisor addressed the board to request that the townships work together to agree on the details of the contract. Dovre Township has had the contract reviewed by our attorney. Connie Schmoll stated that this is not a contract but is to ensure that the provider keeps their end of the bargain.

The township will get about 249,000 from ARPA funds. The county will also contribute ARPA funds

\*Supervisor K. Larson moved that Dovre Township approve the contract with the changes suggested by the attorney, Supervisor Ostby seconded. K. Larson moved to amend the motion to read approve the contract subject to suggested changes by the attorney and additional changes allowing for other township funding mechanisms. Supervisor Ostby seconded the amended motion. The motion carried.

\*Supervisor Ostby moved that we create a subordinate district of the affected properties and seek 50% approval from the residents. Supervisor Quale seconded the motion. Clarified that this would be an assessment over 10 years. Motion carried.

\*The EDC requests that Dovre contribute $112,279 from ARPA funds to go to the total cost of the project. The Town Board can choose to contribute more than that.

Supervisor Ostby moved that Dovre contribute 112,280 from ARPA funds. Supevisor Quale seconded and motion carried.

\*Supervisor K.Larson moved that we retain an attorney to complete petition paperwork and assist with the bonding process, and an accountant as needed. Supervisor Quale seconded the motion. Mark Boeschen stated that the estimated cost of the project is 10 million. Motion carried.

* Connie Schmoll said that the county can apply for another grant source. This would pay 90% of costs and include additional townships. (Colfax, Norway Lake and Lake Andrew) This is the NTIA grant.
* Schedule for Planning/zoning meeting: Will schedule for mid August.
* Supervisor S. Larson contacted American Welding regarding a fire extinguisher. Cost is 71.50 plus tax with $10 annual inspection. Supervisor S. Larson moved to purchase, Supervisor Ostby seconded and motion carried.

**Road Report:**

* Street Study report received: Will meet with Hawkinson to review the study.
* Weed notice sent to Beverly Schow Property in Long Acres 13-225-0108

**New Business:**

* Supervisor K. Larson feels that we need to support eradication of wild parsnips in the Township. He will contact the county regarding their plans for weed control.
* Conditional Use Hearing: 7/12/21 7:00 PM

Austin Eliason wants an auto sales, repair and service business

2221 66th Ave. NE (directly across from my driveway)

Will use the existing garage and proposes to display vehicles on the grass just west of frontage road.

* Craig Kimmerle Property 13-427-0010

Requests a reduced lake setback of 110 ft for home construction (Ordinance requires 150 ft.)

Hearing to consider an appeal, July 12th at 6:00 PM

* American Rescue Plan funds: Application submitted, Will receive about $220,000

Money will be paid in 2 payments, use by 12/31/24, complete projects by 12/31/26

* Township Legal Seminar offered by Couri & Ruppe

Free: Register at [www.couriruppe.com](http://www.couriruppe.com)

Closest location: Albertville City Hall, Sept. 16th

**Supervisors Reports of Activity**

**Permission to dispose:** Postcard ad from Town Web, letter ad from Town Web, MAT cover letter for membership cards, MAT cover letters for insurance invoice and updates, Letter and check stub from chloride payment for Brent Beckman (Willmar Poultry), 24 misc. envelopes, cover letter for 2021 Annual Survey of Public Employment and Payroll, NLS Community Ed list of residents taking classes, 2020 Election Judge guide, 2020 Election Guide Supplemental. Supervisor S. Larson moved to dispose, Supervisor K. Larson seconded and motion carried.

**Next Meeting Date:** 8/3/21

Supervisor Ostby moved to adjourn, Supervisor Arfstrom seconded and motion carried. The meeting adjourned at 9:52 PM.

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Sherry Jean Larson, Chair Pat Jacobs, Clerk